



New Families - Registration Information Sheet

Glenora Preschool is owned by the Glenora Community League and operates as a cooperative by the parents of the students. All parents help out with running the preschool by:

1. Taking a job in the preschool (please refer to job selection list).
2. Volunteering in the classroom as a duty parent known as your child's "special day". These days fall approximately every 6-8 weeks.
3. Attending the 2 General meetings.
4. Participating in 2 cleaning bees during the year (3 hours on a Saturday morning).
5. Actively participating and contributing to fundraising.
6. Families must hold a community league membership for the school year and submit to the Community League Rep. Community league memberships run from September to August and can be purchased through the community league or City of Edmonton (www.efcl.org)

PLEASE NOTE:

- All children must be toilet trained to attend the preschool.
 - Children are unable to attend until they turn 3 years old. If your child turns 3 between September and December, fees must be paid to the Preschool in order to hold his or her position in the class.
 - Class availability is subject to enrolment.
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In order to place your child we require the following:

- A completed registration form. *Available on website or at the school.*
- Photocopy of your child's birth certificate & AB Health Card.
- A completed Job Selection form and Willingness to Serve form (if applicable).
- A completed Pledge form and \$250 Pledge Cheque payable to Glenora Preschool dated June 15, 2023.
- A completed Cleaning Bee Commitment and Authorization form
- Non-refundable registration fee of \$100 payable to Glenora Preschool dated March 1st, 2022.

Registration packages can be downloaded from our website www.glenorapreschool.ca or picked up from Glenora Preschool, 10426 – 136 Street.

Registration for new families will be accepted starting March 21 until the classes are full*. (Please note that Glenora Preschool will be closed for Spring Break March 28 – April 1).

Completed registration forms can be dropped off at Glenora Preschool (from 9:00 - 11:30am Monday to Friday) or in the community league mailbox.

For further information please contact our registrar, Andrea Wheaton or andrea.wheaton@gmail.com or theglenorapreschool@gmail.com or visit our website www.glenorapreschool.ca .



NEW FAMILY REGISTRATION PACKAGE CHECKLIST

Please ensure that your registration package is returned with all of the following:

- Registration Form
- Glenora Preschool Job Selection Form
- Willingness to Serve (if applicable)
- Photocopy of Child's birth certificate & AB Health Card
- \$100 Non-refundable Registration Fee Cheque – payable to Glenora Preschool, dated March 1, 2022
- Pledge Form
- \$250 Pledge Cheque dated June 15, 2023
- Completed credit card authorization form
- Completed Cleaning Bee Commitment & Authorization form

Your application for your child's registration at Glenora Preschool must contain all of the above items otherwise will not be considered until all items are received.

Once your child has been confirmed for enrollment at Glenora Preschool you will receive a start up package at your home. The start up package will contain information about school start dates, your job assignment, tuition payment information and the date of the first General Meeting for the 2022-2023 year.

Should you have any questions please contact our registrar, Andrea Wheaton by email at andrea.wheaton@gmail.com or theglenorapreschool@gmail.com or 780-965-3730.